



# **Audit Committee**

## **Agenda**

Monday, 12th February, 2018  
at 5.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn  
PE30 5DQ**

Borough Council of  
**King's Lynn &  
West Norfolk**



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2 February 2018

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 12th February, 2018 at 5.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 5 - 55)**

To approve the minutes from the Audit Committee held on 27 November 2017.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

**6. Chairman's Correspondence (if any)**

**7. Training - Cost Reduction**

**8. Update on progress with the Annual Governance Statement covering the 2017/18 Year** (Pages 56 - 61)

**9. Strategic Internal Audit Plan** (Pages 62 - 74)

**10. Budget Monitoring Report** (Pages 75 - 86)

**11. Committee Work Programme 2018/2019** (Pages 87 - 90)

To note the Committee's Work Programme for 2018/2019.

**12. Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on Wednesday 30 May 2018.

To:

**Audit Committee:**

Mrs J Collingham, J Collop, M Hopkins (Vice-Chairman), P Kunes, C Manning, G Middleton, D Pope (Chairman), T Smith and T Tilbrook

**Portfolio Holders:**

Councillor P Hodson, Performance  
Councillor B Long, Leader

**Management Team Representative:**

Lorraine Gore, Executive Director

**Appropriate Officers:** The following officers are invited to attend in respect of the Agenda item shown against their name

Item 7:	Lorraine Gore, Executive Director
Item 8:	Becky Box, Policy, Performance and Personnel Manager
Item 9:	Kathy Woodward, Audit Manage
Item 10:	Lorraine Gore, Executive Director